

Belmont Council on Aging  
Board Meeting  
July 10, 2012

Attendance-Present: J. Semuels; P. Schafer; M. Cahalane; A. Mullin; M. Scali; A. Morgan; E. Hamann; A. Lougee; N. Niv-Vogel, Director  
Absent: V. DeNovellis; C. Hegarty; T. Olson

- J. Semuels, chair, convened the meeting at 7:37pm.
- Senior Citizen's Concerns:
  - 2 J. Semuels acknowledged receipt of a copy of a letter sent by Elinore Hildebrandt to K. Looney, Manager of Building Services, expressing concern that air conditioning in the room where the bridge group meets has not been working and requests that this be corrected. Follow up will be made with K. Looney to see what action has or will be taken. Reply will be made to E. Hildebrandt.
  - Director states that a senior has written to her asking to have the hours of operation extended on Fridays as well as on Tuesdays. Following discussion the Board requested the Director to initiate a needs assessment survey in order to gauge the level of support for increasing the hours of operation of the Center. The survey is to be placed in an upcoming issue of Senior Notes. Nava will contact the Belmont Citizen-Herald and also place a public service announcement on the community cable access channel informing the public about the survey and encouraging response. She will also follow up with the senior indicating consideration is being given to the request.
- Review of Prior Meeting Minutes:

Minutes of June 3, 2012 meeting were reviewed. Motion by M. Cahalane to accept the minutes, seconded by E. Hamann; motion carried.
- General Announcements:
  - 2 Springwell: Nava reported that the Executive Director has now left Springwell and the assistant director has taken over temporarily. Nava also advised the Board that a vacancy on the Springwell board for a Belmont resident will occur in September as the term of C. Hegarty ends.
  - 2 Director's Report-in addition to her written report, Nava reported the following:
    - d The next Meet Belmont program for new residents has been scheduled for August 28, 2012 from 6 to 8:30pm at the Chenery School. COA will have a table there. A. Mullin will attend and other board members indicated they might also.
    - d Discussion of COA operations on general and primary election days. The board concurred with the director's proposal not to operate programs on general election day (November 6, 2012), but staff will work that day. Meals will be moved to All Saints Church that day. The Board also concurred that the COA will remain open on primary day (September 6, 2012).

d Nava reported that Mt. Auburn Hospital has made a gift of \$3000 to the COA in order to support and supplement funding for senior transportation services. A letter will be sent expressing thanks to the Hospital on behalf of the Board and the Town. Nava will also contact the newspaper to publicly acknowledge the gift.

d TV for the fitness room donated by Tufts Medicare Preferred Health Insurance is not yet mounted, but progress is being made to accomplish that soon.

- 7 Transportation Working Group: members are P. Schafer, J. Semuels, A. Morgan, and T. Olson. P. Schafer reported the group met and will obtain transportation service information from several neighboring cities and towns. The group will work over the summer to evaluate the information and draft a narrative report to be presented to the COA Board at the September meeting. Following approval by the COA Board, the report will be submitted to the Board of Selectmen in the fall.
  - 7 Budget FY13 Working Group: nothing to report at this time.
  - 9 Incoming Board Members: J. Semuels reported that the Board of Selectmen has not appointed new members to fill the vacancy of departing COA board members, C. Hegarty and A. Lougee. Both members continue on the COA board until their vacancies are filled. The Board of Selectmen advised J. Semuels appointments will be discussed at their July 16, 2012 session.
  - 1 Bocce Court: M. Scali reported that work is expected to begin shortly to construct the court. Friends of Belmont COA graciously agreed to fund the cost of the project up to \$6000. When construction is complete, the contractor will submit an invoice to the Friends for payment. Payment will be made upon approval of the work by K. Looney, manager of building services.
- 6 New Business:
- 2 Discussion of Director's Evaluation—although entitled to be present during the discussion, the director excused herself. The working group composed of E. Hamann, A. Lougee, C. Hegarty and J. Semuels presented a draft of the evaluation. During discussion additions and minor modifications to the draft were proposed. Overall the evaluation is very favorable. Motion was made by M. Scali to accept the draft with modifications, seconded by A. Mullin. The motion carried. J. Semuels will discuss the evaluation with Nava and then forward it to the Town Personnel Department.
- Funding of COA Board events—the role and duties of the Board treasurer were discussed.
    - 1 The meeting was adjourned at 9:25pm. Next Board meeting will be September 10, 2012 at 7:30pm at the Beech Street Center.

Respectfully submitted,

Allan Morgan  
July 2012 Recorder

